



# **DISTRICT ONE TOASTMASTERS**

## **Delegate's Packet**

(Provided to Council on September 13, 2020)

### **2020 Fall District Council Meeting**

**September 26, 2020**

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# District Council Business Meeting

District 1 Toastmasters, 2020-2021

## District Leadership

### **District Director**

Brad Stauffer, DTM

### **Program Quality Director**

Diane Markham, DTM

### **Club Growth Director**

Leann Levine, DTM

### **Public Relations Manager**

Janell Carla Williams, DTM

### **Administrative Manager**

Keith Jackson, DTM

### **Interim Finance Manager**

Catherine Magruder, DTM

### **Parliamentarian**

David Kitchen, DTM, PDG

### **Immediate Past District Director**

Ken Starks, DTM

### **Division A Director**

Ed Coffey, DTM

### **Division B Director**

Kristine Archie, DTM

### **Division C Director**

Jijo John, DTM

### **Division D Director**

Nicole Curtis-Brown, DTM

### **Division E Director**

Crystal Gillispie, ACG, ALB

### **Division F Director**

James Vaughan, EH1, LD5

### **District Mission**

*We build new clubs and support all clubs in achieving excellence.*

### **Toastmasters International Mission**

*We empower individuals to become more effective communicators and leaders.*

### **Toastmasters International**

Core Values

*Integrity*

*Respect*

*Service*

*Excellence*

## Agenda

Saturday, September 26, 2020, 9am

8:00am	Zoom Opens	
9:00	<b>Call to Order &amp; Welcome</b>	Brad Stauffer, DTM
	Review of the District Mission	Brad Stauffer, DTM
	Review of the Meeting Agenda	Brad Stauffer, DTM
	Rules of Engagement	Brad Stauffer, DTM
	Credentials Committee Report	Rodger Cota, DTM, PDG
	Approval of Meeting Minutes	Brad Stauffer, DTM
	Appointment of Leaders	Brad Stauffer, DTM
	<b>Business Requiring Adoption</b>	Brad Stauffer, DTM
	2020-2021 District Budget	Brad Stauffer, DTM
	Alignment Report	Brad Stauffer, DTM
	2019-2020 Year-End Audit Report	Gaurav Bajaj, DTM
	<b>Additional Reports</b>	
	July 2020 P&L Report	Catherine Magruder, DTM
	<b>Director and Manager Reports</b>	
	Division A Report	Ed Coffey, DTM
	Division B Report	Kristine Archie, DTM
	Division C Report	Jijo John, DTM
	Division D Report	Nicole Curtis-Brown, DTM
	Division E Report	Crystal Gillispie, ACG, ALB
	Division F Report	James Vaughan, EH1, LD5
	Public Relations Manager Report	Janell Carla Williams, DTM
	Club Growth Director Report	Leann Levine, DTM
	Program Quality Director Report	Diane Markham, DTM
	State of the District Report	Brad Stauffer, DTM
	New Business	
	Next Meeting	
	Announcements	
10:30	<b>Adjournment</b>	Brad Stauffer, DTM

# District Council Rules of Engagement

## CREDENTIALS

All club presidents, vice presidents education and district executive committee members will receive a ballot by email when voting begins.

## ATTENDANCE

Attendees should be logged into ZOOM with video active at 8:45 am or sooner. Attendees will be asked to update their screen names to reflect their correct name and club role, e.g President (PRES) or Vice President Education (VPE), for the purpose of establishing a quorum.

## DECORUM

1. The virtual meeting will be called to order on time.
2. Recognition by the Chair (District 1 Director Brad Stauffer) shall be as follows:
  - a. When the Chair indicates a question period, ask for recognition as follows:
    - i. Video participants: hold up your hand so it can be seen and address the Chair, saying "Mister District Director")
    - ii. Phone participants: say "Mister District Director, [your name] has a question."
  - b. Wait to be recognized by the Chair.
  - c. When recognized, state your name, club name, and club office; then state your business.
  - d. Do not interrupt the speaker. If you are in a noisy environment while someone else is speaking, MUTE your audio or the ZOOM Master will mute you to minimize disruption.

## MOTIONS

All new business, and any lengthy or complicated motions, must be in writing. Copies must be emailed to the District Administration Manager at [keith.jackson@district1toastmasters.org](mailto:keith.jackson@district1toastmasters.org).

## DEBATE / DISCUSSION

1. Debate will be limited to 2 minutes for each speaker.
2. No delegate may speak more than twice on the same subject.
3. The total time for debating any motion (including amendments) shall be ten (10) minutes.
4. When the ten-minute time limit has been reached, the Council will vote on the pending motion. Voting will remain open until evening and results will be announced the next day.

## VOTING

No proxies may be used for this virtual vote. Voting will begin at the end of the business meeting and will conclude at 3:00 P.M. Saturday, September 26. Results will be announced on the District website on Sunday, September 27. (Refer to "**CREDENTIALS REPORT**" for more details.)

## RECORDING

Recording devices are not permitted during the business meeting or program speeches except by permission of the District Director. **Be advised that the District Council meeting may be recorded.**

## PARLIAMENTARY AUTHORITY

The rules contained in the current edition of "Robert's Rules of Order, 12th Edition" will govern the proceedings of this conference in all cases to which they are applicable and in which they are consistent with Toastmasters International bylaws of these Council Meeting Rules.

## SUSPENSION OF RULES

The Council Meeting rules may be amended or suspended upon proper motion, if approved by a majority of delegates.

# District Council Meeting Bylaws

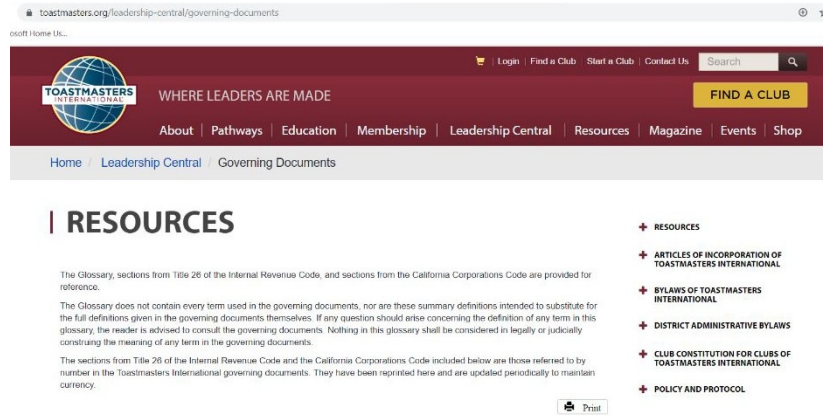
The District Bylaws are available at:

<https://www.toastmasters.org/leadership-central/governing-documents>.

When you click on the link above and open this page, you will see 5 “chapter headings” at upper right. (Each heading is preceded by a + sign.)

Click on the 3<sup>rd</sup> chapter heading, “+ District Administrative Bylaws.”

In the drop-down menu, click on “Article IX: District Council” which is followed by “Article X: Council Meetings, Quorum, Proxies, and Voting.”



Articles IX and X contain bylaws which are relevant to this virtual meeting.

# Credentials Report

as of September 12, 2020

	<b>Totals</b>
Eligible clubs in District 1:	<b>158</b>
Number of voting delegates per club (President and VPE):	<b>X 2</b>
Total number of club votes:	<b>316</b>
Club votes required for a quorum (1/3rd of 316 votes):	<b>105</b>
Number of District Executive Committee votes	<b>48</b>
Total votes possible	<b>364</b>
Simple majority	<b>183</b>

The vote will be taken electronically, using Election Runner software. Each club president, vice president education, and member of the District Executive Committee has been assigned a unique voter key and will receive a ballot by email during the business meeting.

The election will be complete at 3:00 P.M. on Saturday, September 26, 2019. If at least 105 valid ballots have been cast, we will have a quorum and will have met the standard for a binding election.

In accordance with Toastmasters International District Administrative Bylaws Article X: Council Meetings, Quorum, Proxies, and Voting the following will be applied:

section c: Quorum -

*“In the event that any business is transacted at any District Council meeting at which a quorum is not present, the action shall be deemed as valid as if a quorum were present if it thereafter is expressly approved in writing, personally, by mail, fax, e-mail, electronic transmission or other reasonable means, by the affirmative vote of a majority of the Member Clubs in the District on the basis of two (2) votes per club.”*

section e: Voting -

*“When the voting process is conducted virtually, no proxies will be permitted. Each District Council member must cast their own vote. District Executive Committee members are entitled to one (1) vote and may cast up to two (2) additional votes as a Club President or Vice President Education. All other members of the District Council shall be limited to a maximum of two (2) votes.”*

Results of voting will be posted on the District 1 website <https://district1toastmasters.org/> on Sunday, September 27, 2020.

Rodger Cota, DTM, PDG  
Credentials Chair



# DISTRICT ONE SPRING COUNCIL MEETING

## MAY 16, 2020

(Virtual)

### Call to Order

The District ONE Spring Council meeting was called to order on Saturday, May 16, 2020, at 9:00 a.m. by District Director, Distinguished Toastmaster, Ken Starks. Assisting and serving that day were, District Administrative Manager, Advance Communicator Gold, Advance Leader Bronze, Hoa Nguyen, and District Parliamentarian, Distinguished Toastmaster, Anthony St. Clair.

Director, Ken Starks welcomed the members and guests to the Council meeting. He followed with the reading of the Mission of the District.

### Credentials Report

The Credentials Report was presented by Past District Governor, Distinguished Toastmaster, and Credentials Chair, Giovanna Dottore. Credentials Chair Dottore, provided clear and specific instructions regarding the electronic voting procedures, stating we were using Election Runner Software. A practice run was conducted. Afterwards, she presented the following credentials report:

	Possible <u>Representation</u>	<u>Actual</u>
# of Clubs	148	110
# of Presidents & VP's of Education	296	157
# of Delegates required for a quorum	99	
# of District Executive Votes	45	40
Total Votes	341	197 Ballots Issued

If all votes cast, the simple majority is 99. Credentials Chair Dottore, announced we have a quorum.

## **Adoption of the Council Meeting Rules of Engagement**

Director Starks presented, for the approval of the council, the Adoption of the Council Meeting Rules of Engagement, stating that the rules could be found on pages 3 and 4 of the Delegates Packet. Since this was a virtual meeting, Director Starks informed the council that questions were to be submitted prior to the conference date. Since no questions were submitted, questions now would not be allowed. Director Starks then instructed the Council if there were any objections to type, in the chat box, their name and club name. There were no objections, therefore, the Adoption of the Council Meeting Rules of Engagement were approved.

## **Adoption of the Business Meeting Agenda**

Director Starks stated the next item of business was the adoption of the Business Meeting Agenda which could be found on page 2 of the Delegates Packet. Director Starks then instructed the Council if there were any objections to type, in the chat box, their name and include their club name. There were no objections, therefore, the Adoption of the Business Meeting Agenda was approved.

Director Starks announced in the interest of time, the District Officer Reports would be presented during the ballot counting process.

## **Approval of Minutes from the September 21, 2019, Fall District Council Meeting**

Director Starks stated the next item of business was the vote for the minutes for the Fall District Council Meeting which could be found on page 9 of the Delegates Packet. He went on to say this was the first of four items to be voted on. Credentials Chair Dottore, again briefly explained the voting process. The votes were cast.

**Results: Yes = 186      No = 0**

The minutes were approved. **NOTE: The results of this vote was announced after the audit report was provided.**



Director Starks recognized those individuals who served as members of the Minutes Approval Committee for the Fall District Conference. They included:

- Advanced Communicator Silver, Advanced Leader Bronze, Hoa Nguyen
- Past District Governor, Distinguished Toastmaster, Joyce Howard
- Advanced Communicator Silver, Advanced Leader Bronze, EC2, Jijo John

### **Appointment of Minutes Approval Committee for Current Council Meeting**

Director Starks announced the appointment of the members of the Approval Committee for the current District Council Meeting. They included:

- Advanced Communicator Gold, Advanced Leader Bronze, Hoa Nguyen
- Distinguished Toastmaster, Jijo John
- Past International Director, Distinguished Toastmaster, Mary G. Russell

Director Starks stated if there were no objections, the appointments are approved. There were no objections; therefore, the appointments were approved.

### **Year End Audit Committee Report for 2019-2020 Term**

Director Starks announced that the year-end audit report could be found on pages 15 and 16 in the Delegates Packet. The report was filed with Toastmasters International World Headquarters on March 7, 2020. Director Starks introduced the Audit Committee Chair: Gaurav Bajaj, DTM.

Audit Committee Chair, Bajaj reported the following:

- There were no discrepancies with the audit
- All transactions were substantiated
- Funds were handled appropriately

There were no questions regarding Audit Chair, Bajaj's report. Director Starks announced the audit report will be filed.

### **Finance Manager's Report**

Director Starks introduced the Finance Manager, Competent Communicator, Advanced Leader Bronze, Ana Lopez. The finance report can be found on page 17 of the Delegates Packet.

Finance Manager, Lopez announced membership revenue is the main source of income for the District. Both revenue and membership are down. This reflects the crisis today. The team reviewed and revised the budget for remainder of the year. Their focus was on educational recognition and club incentives, all with the intent to provide support for clubs to achieve excellence. The District pulled together during the crisis and received over \$1500 in donations toward speech contest and the conference. This money will support the District with the purchase of trophies, and expenses for the conference. District ONE is in a good financial position and will thrive during this time.

Director Starks announced the finance report will be filed.

### **State of the District Report by District Director**

Director Starks provided his state-of-the-district report which can be found on pages 16 and 17 of the Delegates Packet.

## **Reports by Executive Committee**

**(all reports can be found in the Delegates Packet)**

- Program Quality Director, Brad Stauffer's report can be found on page 25.
- Club Growth Director, Diane Markham's report can be found on page 26.
- Public Relations Manager, Sylvia Roldan's report can be found on pages 27, 28, and 29.
- Division A Director, Leann Levine's report can be found on page 30.
- Division B Director, Lola! Love's report can be found on page 31.
- Division C Director, Jessica Denham's report can be found on page 32.
- Division D Director, Tawanda L. Duck's report can be found on page 33.
- Division E Director, Jonathan Eckman's report can be found on page 34.
- Division F Director, Janell Williams's report can be found on page 35.

## **Elections for 2020 – 2021 Officers**

Director Starks reported the work of the District Leadership Committee was deemed invalid. Information can be found on page 21 of the Delegates Packet. Protocol 9.0, Section 2-C4 states each division in the district must be equally represented on the committee. For more information review page 21 of Delegates Packets. As a result, for non-compliance, all candidates must run from the floor. All candidates running in today's election have met the requirements set forth by Toastmasters International to run of District Officer.

**Note to Delegates:** Director Starks announced voting delegates will be Presidents and Vice Presidents of Education (of District ONE Clubs), as well as the District Executive Board. No Member may cast more than two votes with exception of a member of Executive Committee who can cast one additional vote for three votes. Voting took place electronically.

Director Starks announced: For the office of District Director, are there any nominations from the floor.

Ms. Hope Pavlich nominated Mr. Brad Stauffer for District Director. Mr. Stauffer accepted his nomination.

Director Starks stated there are no other candidates for the office of District Director and nominations are closed. He asked the Administrative Manager, Hoa Nguyen to cast a single ballot for the uncontested office. Manager Hoa Nguyen informed Director Starks that the ballot has been cast.

Director Starks declared elected DTM, **Brad Stauffer as the 2020-2021 District Director.**

Director Starks opened nominations for the office of Program Quality Director.

- Mr. Anthony Penn nominated Ms. Dannette Montague for Program Quality Director. Ms. Montague accepted the nomination.
- Ms. Catherine Magruder nominated Ms. Diane Markham for Program Quality Director. Ms. Markham accepted her nomination.

Director Starks called for the candidate's two-minute speech.

- Ms. Diane Markham delivered her two-minute speech.
- Ms. Dannette Montague delivered her two-minute speech.

Director Starks called for the vote for Program Quality Director.

### **Program Quality Director Results**

Total ballots casted: 186

Invalid: 0

#### **Results:**

- Ms. Diane Markham: 137 votes
- Ms. Dannette Montague: 49 votes

Director Starks declared elected, Distinguished Toastmaster, **Diane Markham as the 2020-2021 Program Quality Director.**

Director Starks opened nominations for the office of Club Growth Director.

- Ms. Leann Levine self-nominated for Club Growth Director.
- Mr. Richard Lewis nominated Mr. Alexander Denk for Club Growth Director. Mr. Denk accepted the nomination.

Director Starks called for the candidate's two-minute speech.

- Mr. Alexander Denk delivered his two-minute speech.
- Ms. Leann Levine delivered her two-minute speech.

Director Starks called for the vote for Club Growth Director.

### **Club Growth Director Results**

Total ballots casted: 179

Invalid: 0

- Ms. Leann Levine: 105 votes
- Mr. Alexander Denk: 74 votes

Director Starks declared elected Distinguished Toastmaster, **Leann Levine as the 2020-2021 Club Growth Director.**

Each Division Director candidate ran unopposed. The Administrator Manager, Hoa Nguyen cast one vote per office as instructed by District Director Starks.

### **For the Office of Division A Director**

Director Starks stated only one member declared candidacy for the office of Division A Director and nominations are closed. He asked the Administrative Manager, Hoa Nguyen to cast a single ballot for the uncontested office. Manager Hoa Nguyen informed Director Starks that the ballot has been cast.

Director Starks declared elected Advanced Communicator Bronze, Advanced Leader Bronze **Eleanor Oliver-Edmonds, as the 2020-2021 Division A Director.**

### **For the Office of Division B Director**

Director Starks stated only one member declared candidacy for the office of Division B Director and nominations are closed. He asked the Administrative Manager, Hoa Nguyen to cast a single ballot for the uncontested office. Manager Hoa Nguyen informed Director Starks that the ballot has been cast.

Director Starks declared elected Advanced Communicator Gold, Advanced Leader Bronze, **Kristine Archie, as the 2020-2021 Division B Director.**

### **For the Office of Division C Director**

Director Starks stated only one member declared candidacy for the office of Division C Director and nominations are closed. He asked the Administrative Manager, Hoa Nguyen to cast a single ballot for the uncontested office. Manager Hoa Nguyen informed Director Starks that the ballot has been cast.

Director Starks declared elected Distinguished Toastmaster **Jijo John, as the 2020-2021 Division C Director.**

### **For the Office of Division D Director**

Director Starks stated only one member declared candidacy for the office of Division D Director and nominations are closed. He asked the Administrative Manager, Hoa Nguyen to cast a single ballot for the uncontested office.

Manager Hoa Nguyen informed Director Starks that the ballot has been cast.

Director Starks declared elected Advanced Communicator Silver, Advanced Leader Bronze, **Nicole Curtis-Brown, as the 2020-2021 Division D Director.**

**For the Office of Division E Director**

Director Starks stated only one member declared candidacy for the office of Division E Director and nominations are closed. He asked the Administrative Manager, Hoa Nguyen to cast a single ballot for the uncontested office.

Manager Hoa Nguyen informed Director Starks that ballot has been cast.

Director Starks declared elected Advanced Communicator Silver, Advanced Leader Bronze, **Crystal Gillespie, as the 2020-2021 Division E Director.**

**For the Office of Division F Director**

Director Starks stated only one member declared candidacy for the office of Division F Director and nominations are closed. He asked the Administrative Manager, Hoa Nguyen to cast a single ballot for the uncontested office. Manager Hoa Nguyen informed Director Starks that the ballot has been cast.

Director Starks declared elected Engaging Humor level 1, **James Vaughan, as the 2020-2021 Division F Director.**

**Introductions of Newly Elected Officers**

District Director Elect:	Brad Stauffer
Program Quality Director Elect:	Diane Markham
Club Growth Director Elect:	LeAnn Levine
Division A Director Elect:	Eleanor Oliver-Edmonds
Division B Director Elect:	Kristine Archie
Division C Director Elect:	Jijo John
Division D Director Elect:	Nicole Curtis-Brown
Division E Director Elect:	Crystal Gillespie
Division F Director Elect:	James Vaughan

## Approval of District ONE Alignment for 2020-2021

Director Starks called the District Alignment Chair, Distinguished Toastmaster, Lydia Martinez to give her report. The District Alignment can be found on page 36 of the Delegate's Packet. James Vaughan (Inglewood Community Club, Area F6 Director) moved to accept the Alignment. Kristine Archie (Infineon and Beyond Toastmasters Club, Area C6 Director) seconded the motion. Director Starks announced a vote:

Results:

Total Ballot Cast:	159
Invalid Votes:	0
Ballots Needed	89

The District Alignment was approved.

## Awards & Recognition

- *The Communication and Leadership Award* was presented to Ms. Aja Brown, Mayor of Compton, California
- *Lydia Boyd Communication & Leadership Award* was presented to Keith Jackson.

*Prior recipients of this award include:*

- a. 2019 Everette Williams
- b. 2018 Sonya Vasquez
- c. 2017 Catherine McGruder
- d. 2016 Margaret Mitchell
- e. 2015 Julie Broady



## **Announcements**

Director Starks reminded the audience if anyone is interested in being an Area Director for the 2020-2021 term to contact any member of the new Leadership Team. Also, the Toastmaster Leadership Institute will be held on July 18, 2020. Director Starks reminded Clubs to submit their club officers' list to Toastmasters International before the June 30, 2020 deadline.

## **Adjournment**

This District One Spring Council Meeting adjourned on at 12:15 p.m.

Respectfully submitted,

Hoa Nguyen, ACG, ALS  
Minutes Approval Committee  
District ONE Administrative Manager

and

Jijo John, DTM  
Mary G. Russell, DTM, PID

# Appointment of District Leaders

## RATIFICATION OF 2020 – 2021 APPOINTED SENIOR DISTRICT OFFICERS

### DISTRICT SENIOR LEADERS

Division A Director	Ed Coffey, DTM
Public Relations Manager	Janell Carla Williams, DTM
Administration Manager	Keith Jackson, DTM
Finance Manager	OPEN
Logistics Manager	Everette Williams, DTM
District Parliamentarian	David Kitchen, DTM

### AREA DIRECTORS

Area A-1 Director	Carla Teravella, DTM	Area B-1 Director	Corey Cofeld, DTM
Area A-2 Director	Beverly Newton, CC, CL	Area B-2 Director	Daniel Barer, ACG, CL
Area A-3 Director	OPEN	Area B-3 Director	Jacob Daley, DTM
Area A-4 Director	Donna Benjamin, ACS	Area B-4 Director	Samantha Neyland, VC2
Area A-5 Director	Elaine Gault, ACS, CL	Area B-5 Director	Ana Lopez, ALB, ACB, SR2
Area A-6 Director	Hoa Nguyen, ACS, ALB	Area B-6 Director	Waheed Akberzie, LD4
Area C-1 Director	Sherry Glaze, MS1	Area D-1 Director	Felix Cortes, DL3
Area C-2 Director	Patrick Owino, VC5	Area D-2 Director	YuMei Hom, DL2
Area C-3 Director	Abdus Sattar, CC, DL3	Area D-3 Director	Stacey McKay, CC, CL
Area C-4 Director	Tracy Jones, CC	Area D-4 Director	Daisy Li, DL5
Area C-5 Director	Sha'Dona Brewer, LD1	Area D-5 Director	Raena Hawkins, PM5
Area C-6 Director	Lorenzo Babboni, IP1	Area D-6 Director	Barbara Woo, LD5
Area E-1 Director	Lucas Stidham, DL5	Area F-1 Director	Joyce Randall, CC, CL
Area E-2 Director	Robert Somadhi, IP2	Area F-2 Director	Peter Halm, LD2
Area E-3 Director	Jenny Tran, IP2	Area F-3 Director	Joseph Luckett, IP1
Area E-4 Director	Dustin Plunkett, IP1	Area F-4 Director	Robin Cash
Area E-5 Director	Liam Whitney, ACG, ALB	Area F-5 Director	Kathleen Andrews, ACB, ALB
Area E-6 Director	Oneida Santana, ACG, ALB	Area F-6 Director	Yolanda Callegari Burton, EC1



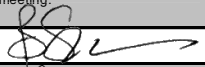
## BUSINESS REQUIRING ADOPTION




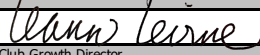
District #: 1  
 Budget Currency: USD  
 Fiscal Year: 2020-2021

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Membership Dues Allocation	524	1,727	16,716	3,496	1,172	666	1,138	2,079	19,215	4,019	2,586	3,173	56,511
Conference revenue	-	-	-	-	-	-	-	-	-	-	25,575	-	25,575
Fundraising revenue	-	-	-	-	-	-	-	-	2,100	500	500	-	3,100
Education and Training revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
District store revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Speech contest revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total revenue</b>	<b>524</b>	<b>1,727</b>	<b>16,716</b>	<b>3,496</b>	<b>1,172</b>	<b>666</b>	<b>1,138</b>	<b>2,079</b>	<b>21,315</b>	<b>4,519</b>	<b>28,661</b>	<b>3,173</b>	<b>85,186</b>
Conference expense	-	-	-	-	-	-	-	-	-	-	23,950	-	23,950
Fundraising expense	-	-	-	-	-	-	-	-	-	-	-	-	-
District store expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Marketing Outside Toastmasters expense	-	-	-	325	825	425	525	850	825	625	625	625	5,650
Recognition expense	-	-	1,290	900	375	50	50	300	50	50	50	8,175	11,290
Club Growth expense	-	-	750	2,000	250	475	250	250	250	1,250	250	2,750	8,475
Public Relations expense	375	574	404	404	404	649	404	404	904	504	404	249	5,650
Education & training expense	-	3,550	1,885	-	-	-	1,625	-	-	-	1,000	375	8,435
Speech contest expense	-	-	-	-	-	-	2,825	-	-	-	-	-	2,825
Administration expense	365	2,369	321	271	271	271	271	271	271	271	421	271	5,640
Food and Meals expense	-	-	-	-	600	450	450	550	450	450	450	450	3,850
Travel expense	-	-	-	-	600	-	1,575	150	-	-	-	-	2,325
Lodging expense	-	-	-	-	300	-	1,125	125	-	-	-	5,400	6,950
<b>Total</b>	<b>740</b>	<b>6,294</b>	<b>4,820</b>	<b>3,900</b>	<b>3,625</b>	<b>2,320</b>	<b>9,100</b>	<b>2,900</b>	<b>2,750</b>	<b>3,150</b>	<b>27,150</b>	<b>18,295</b>	<b>85,040</b>
District net income/(loss)	(216)	(4,567)	11,896	(404)	(2,453)	(1,654)	(7,962)	(821)	18,565	1,369	1,511	(15,122)	146 *** Needs to Zero or Greater

We, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.

 9/15/20  
 District Director Date

 9/15/20  
 Program Quality Director Date

 9/15/20  
 Club Growth Director Date

\_\_\_\_\_  
 Finance Manager Date

<u>Break even</u>	<u>Revenue</u>	<u>Expense</u>	<u>Net</u>	<u>Policy</u>	
Conference	25,575	23,950	1,625	Meets Policy	
Fundraising	3,100	-	3,100	Meets Policy	
District Store	-	-	-	Meets Policy	
<b>Minimum Expense Type</b>		<b>Expense</b>	<b>%</b>	<b>Policy</b>	
Marketing Outside Toastmasters		5,650	10.0%	5.0%	0
<b>Maximum Expense Type</b>		<b>Expense</b>	<b>%</b>	<b>Policy</b>	
Education and Training		8,435	14.9%	15.0%	0
Marketing Outside Toastmasters		5,650	10.0%	10.0%	0
Club Growth		8,475	15.0%	15.0%	0
Public Relations		5,650	10.0%	10.0%	0
Recognition		11,290	20.0%	20.0%	0
Travel		2,325	4.1%	25.0%	0
Lodging		6,950	12.3%	15.0%	0
Food and Meals		3,850	6.8%	15.0%	0
Speech Contest		2,825	5.0%	5.0%	0
Administration		5,640	10.0%	10.0%	0
<b>Total Membership Dues</b>		<b>56,511</b>	<b>100.0%</b>		

# District One Alignment 2020- 2021

## August 30, 2020

Area A-1 (5 Clubs)		Area A-2 (4 Clubs)		Area A-3 (4 Clubs)		Area A-4 (5 Clubs)		Area A-5 (5 Clubs)		Area A-6 (4 Clubs)	
977	Professional Women Toastmasters	5983	Sand & Sea Speakers Club	21	Santa Monica Club 21	2646	Del Rey Toastmasters Club	593256	Vegan Toastmasters	2327	Friends Club
3761051	Divapreneurs	1103670	Toasted Fridays	9503	Bravo! Toastmasters	5942	Dynamic Orators Club	1388474	LMU Lions Toastmasters	1249252	Lions Pride Toastmasters Club
4925444	Silicon Speech	1883257	ActiVoices	5546212	Beachbody Toastmasters	7781	Coach Class Toastmasters Club	2563285	ImprovMasters	6116586	District 1 Trail Blazers
5427425	Toms Toastmasters	6128186	Google LA Toastmasters	6434488	Be Hurd Toastmasters	1825793	Heart-Centered TM	3834444	Coachmasters	7395646	Toast Spinners
7459545	Toast of Santa Monica					7517153	Hawkie Talkies Toastmasters	7442381	Palisades Toastmasters		
Area B-1 (5 Clubs)		Area B-2 (5 Clubs)		Area B-3 (5 Clubs)		Area B-4 (5 Clubs)		Area B-5 (5 Clubs)		Area B-6 (5 Clubs)	
1032	Toastmasters 90210 Club	141	Club 141	743	Sundays By the Sea Toastmasters	328	Hollywood & Vine Club	638	Westside Toastmasters	803774	Cedars-Sinai MCs Club
6732	Next Century Toastmasters	2681	Century City Toastmasters Club	2133	Fox Talkz Toastmasters Club	412	eToastmasters	5510	City Speakers Toastmasters Club	5273746	San Vicente Toastmasters
1251092	True Blue	3225334	CityMasters West	6270	Bruin Toastmasters Club	1326683	West Hollywood Toastmasters	1028926	Tinseltown Toastmasters	6893384	Toastmasters Social Club
5468747	BevTalks	4014800	Westwood Gateway Toastmasters	5250608	FRB Eagles	5428007	Talk Nation	3965665	Wilshire Associates Toastmasters	7240163	Vista Group Toastmasters
5940441	Westwood TM	4993270	SPEAK UP @ ANDERSON	6585503	Visionary Speakers Toastmasters	6925954	Toastmasters of None	7008911	Armano Toastmasters Club	7713144	Ktoast
Area C-1 (4 Clubs)		Area C-2 (4 Clubs)		Area C-3 (4 Clubs)		Area C-4 (5 Clubs)		Area C-5 (4 Clubs)		Area C-6 (5 Clubs)	
990	Space Park Toastmasters	1455	Plane Talkers Toastmasters Club	5634	Common Space Toastmasters	1921888	LA Project Masters	212	Northrop Grumman Toastmasters	401	Aerospace Club
4117641	ToastiNG Toastmasters	4419	Aerovision Toastmasters	8944	Mattel Toastmasters Club	7786	Air LA Club	3148	Stage 2 Toastmasters Club	1398	Narrators Toastmasters
5570492	Casa Pacifica	596351	Speakers by the Sea	705139	Imperial Toastmasters	153	El Segundo Toastmasters	5729096	Skechers Elite	3921	Beach Cities Toastmasters Club
5999761	Infineon and Beyond Toastmasters	7378182	Camera Ready Toastmasters	1455559	AT&T Toastmasters El Segundo	4024194	Toastmasters Changing The World	7038473	Presenters and Facilitators	6211	Speech Encounters Club 6211
						5595673	Digital Toasters			2460309	Wine Tasting Toastmasters
Area D-1 (5 Clubs)		Area D-2 (5 Clubs)		Area D-3 (5 Clubs)		Area D-4 (5 Clubs)		Area D-5 (5 Clubs)		Area D-6 (4 Clubs)	
280	South Bay Toastmasters Club	1015	Harbor Lights Club	111	San Pedro Toastmasters Club	3645	Bay Cities Club	2924	South Bay Speakers Toastmasters Club	609097	Motor Mouths Club
2480389	Health and Wellness Toastmasters	5631	Torrance Chamber of Commerce Club	174	Peninsula Toastmasters Club #174	711440	Toast of the Bay Club	5642	Grand Communicators Toastmasters Club	3032555	Top Sales Toastmasters
3603497	CORE	691841	Dreambuilders Toastmasters Club	8186	FIG Masters Club	1098501	Herbalife Toastmasters	6264	Demosthenes Wannabees Toastmasters Club	5242536	Bread Of Life Toastmasters
4615754	OMG Toastmasters	693601	Follow the Leader Club, #693601	1737642	Voices of the Harbor	5546186	The Real Berkshire Elite	2188519	International ESL Toastmasters	6584868	Amplified Speakers
6855454	Torrance Memorial Toastmasters	7300948	Keenan Toastmasters	7180264	Abriendo Caminos	6599554	Transformation Speakers Toastmasters	3379720	Improv and Humor		
Area E-1 (5 Clubs)		Area E-2 (5 Clubs)		Area E-3 (5 Clubs)		Area E-4 (5 Clubs)		Area E-5 (5 Clubs)		Area E-6 (5 Clubs)	
1910	SPEAK OUT!	1307	Diagonal Toastmasters Club	11	Long Beach Gavel Toastmasters Club	1016	Upper Crust	4792	Refined Speakers Toastmasters	340	Deluxe Toastmasters Club
1510136	Aquarium of the Pacific Wavemakers	1391	Shoreline Speakers Club	4460772	P2S Toastmasters	1497	Lakewood Toastmasters Club	6072	Ethical Elite	787672	Lunchtime Leaders
4175141	Freedom Writers Toastmasters	1267220	Masters of Action	4955475	Worly Wordies	4131	Long Beach Live Wires Club	1792192	Carson Toastmasters Club	1318536	Los Maestros De La Oratoria
4618394	Rough Writers	4717474	VA Oracles	5668616	Walking Talkers	5540349	Laserfiche Toastmasters	3691936	Lakewood Star Speakers	1641204	The Officers' Club of District ONE
6586896	City of Long Beach	6434400	Douglas Business Park TM	7494417	POLB Toastmasters	7425643	Long Beach Powermasters	4043374	Echoers of the Word	3331985	Game Changers
Area F-1 (5 Clubs)		Area F-2 (5 Clubs)		Area F-3 (4 Clubs)		Area F-4 (5 Clubs)		Area F-5 (5 Clubs)		Area F-6 (5 Clubs)	
4138	C.I.T.I.E.S. Club	4211	Culver City Toastmasters Club	1142290	Praisemasters	1587	South Gate Club	4489	Agape Toastmasters	3811	Compton Elite Communicators Club
1356338	Southwest Toastmasters	1431047	First Class Communicators	2263377	Toastmasters 1913	987022	Carson Communicators	7800	Funny Bones Toastmasters	4359	Celebrations of Life Toastmasters Club
1738320	StoryMasters	4373395	Trojan Toastmasters	5313149	Life Stages	2189226	Mission Control	2073068	Ladera Toastmasters	3608454	Inglewood Community Toastmasters
3808149	Clergy Women Toastmasters	4527413	M.E.G. Talks	7000204	And The Winner Is...	5303538	Lideres En Accion	3023753	JusticeMasters	3667573	Business Trainers
6692875	Strengthening Voices	6902478	Tommy Talkers Toastmasters			7341297	Saviors of rPlanet Earth	7470551	West Adams Toastmasters	7425772	Hope Masters

# Audit Committee Guidelines



District #: 1

Circle one: Mid-year Audit or Year-end Audit

PROCEDURES TO BE COMPLETED	COMPLETED BY
<p><b>A. ORGANIZATION</b></p>	<p><i>Stanne Dugg</i></p>
<p>1. Obtain all supporting documents for the Mid-year or Year-end Profit and Loss Statements from the district treasurer, and sort the documents in the following manner:</p> <ul style="list-style-type: none"> <li>◆ Stack #1: Sort Profit and Loss Statements, bank statements and district reserve statements into separate groups, organize in chronological order and place in one stack.</li> <li>◆ Stack #2: Sort all other supporting documents in the order they appear on the Receipt Register and Payment Register. Receipt supporting documents should be placed behind the Receipt Register, and payment supporting documents should be placed behind the Payment Register.</li> </ul>	
<p><b>B. SUBSTANTIATING TRANSACTIONS</b></p>	<p><i>Emily Liu</i></p>
<p>2. To ensure that all transactions are adequately supported, perform the following procedures:</p> <ul style="list-style-type: none"> <li>◆ Trace and agree all transactions on the Receipt Register and Check Register to their respective supporting documentation.</li> <li>◆ Place a check mark (✓) on the Receipt Register and Payment Register next to each transaction that has supporting documents. The only transactions that should not be check marked are the ones missing supporting documents.</li> <li>◆ For the transactions missing supporting documents, contact the finance manager and ask if such documents exist. If they do, request copies.</li> </ul>	

PROCEDURES TO BE COMPLETED	COMPLETED BY
<p><b>C. POLICY REVIEW</b></p>	<p><i>Brake Bjj</i></p>
<p>3. To ensure that transactions were executed within the company policies, perform the following procedures:</p> <ul style="list-style-type: none"> <li>◆ Review all cancelled checks and verify that they were signed by both the district director and finance manager (checks made payable to the district director or finance manager should be signed or approved in writing by the program quality director or the club growth director).</li> <li>◆ Review all reimbursement requests and verify that they were approved by the district director. Ensure that all expenses on the request have adequate documentation (receipts or other supporting materials). Copies of credit card and/or bank statements are not valid receipts or documentation.</li> <li>◆ Identify all payments in excess of USD \$500 and verify that each expense was properly approved by the district director and at least the program quality director or the club growth director. Any individual expense in excess of USD \$500 must be authorized in advance; there should be approval included in the supporting documentation and some indication of when the expense was approved (an email approving the expense is acceptable).</li> <li>◆ Review all Debit Card transactions to ensure that all payments made by the district director were authorized in advance in writing by the finance manager and either the program quality director or the club growth director. Payments made by the finance manager must be authorized in advance by the district director and either the program quality director or the club growth director.</li> <li>◆ Identify Other District Expenses (gifts, flowers, expressions of sympathy, etc.) to ensure they are not lavish or excessive and that they support the mission of the district. Tokens of appreciation are allowed up to \$25. Donations are not permitted in lieu of flowers or to any charitable fund.</li> <li>◆ Review all meal expense reimbursements for District Leader August and Mid-year trainings to ensure the district director, program quality director, and club growth director were reimbursed for their meals purchased, up to \$30 a day with supporting receipts. (Meal expenses are NOT covered by a per diem.)</li> </ul>	

*Gautam Bajaj*  
 AUDIT COMMITTEE MEMBER SIGNATURE

8/31/20  
 DATE

*Emily Liu*  
 AUDIT COMMITTEE MEMBER SIGNATURE

8/31/20  
 DATE

*Brake Bjj*  
 AUDIT COMMITTEE MEMBER SIGNATURE

Aug 31, 2020  
 DATE



TOASTMASTERS INTERNATIONAL  
 Certification for  
 (Enter Relevant Month)  
 2019-2020

DISTRICT 1

**INSTRUCTIONS:**

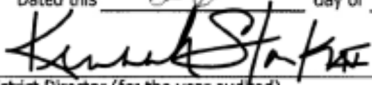
1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Electronic signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the district governor and lieutenant governors within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
  - September report: **October 31**
  - December (Audit) report: **February 15**
  - March report: **April 30**
  - June (Audit) report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email or fax:
  - \* Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**
  - \* Or fax to +1 303-799-7753


**NOTE:** This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

In Base Currency	US \$
Monthly Net Income/(Loss)	(9,783.22)
Year to Date Net Income/(Loss)	6,300.73
Total Available Funds	51,096.15

1. We, the undersigned, certify that all District financial records have been made available to the audit committee for inspection and that any unpaid bills or any other outstanding obligations for the 2019-2020 term have been reported to the audit committee and included in accruals section of this audit. We further certify that there are no other outstanding District obligations incurred for the 2019-2020 term.

Dated this 26 day of August

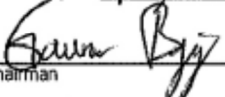
  
 District Director (for the year audited)

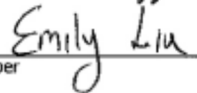
  
 District Finance Manager (for the year audited)

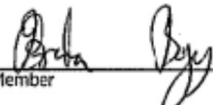
**Complete only for the Mid-year Report and Year-end Report:**

2. We, the undersigned members of the Audit Committee, have examined the records of District 1 for the 2019-2020 term in accordance with the Audit Committee Guidelines\* and believe that this report properly reflects the operation for that term.

Dated this Aug 31 day of 2020

  
 Chairman

  
 Member

  
 Member

\* Audit Committee Guidelines are available on the District Finance page of the website  
<https://www.toastmasters.org/leadership-central/district-leader-tools/district-management/district-finance>

**NOTE:** Audit committee members cannot be members of the District Executive Committee (e.g., District Director, Program Quality Director, Club Growth Director, Immediate Past District Director, Admin Manager, Finance Manager, Public Relations Officer, Division Directors, Area Directors).



**District 1**  
**Available Funds (in USD)**  
Month Ending 06/30/2020

<b>Available Funds</b>	
Cash & District Reserve	
Cash	
Cash - Pay Pal (PP D01)	
Cash - Bank of America (1638)	11,671.94
Total Cash	9,120.66
Cash Box	20,792.60
Cash Box	
Total Cash Box	805.05
District Reserve	805.05
Total Cash & District Reserve	47,315.84
Minimum District Reserve Required at Year End	68,913.49
<b>Total Available Funds</b>	<u><u>(17,817.34)</u></u>
	<u><u>51,096.15</u></u>

**District 1  
Profit & Loss (Actual vs. Budget Summary) (in USD)**

Month Ending 06/30/2020			07/01/2019 Through 06/30/2020		
Actual	Budget	Variance	Actual	Budget	Variance
<b>District Revenue</b>			<b>District Revenue</b>		
2,506.92	4,110.00	(1,603.08)	62,552.02	71,269.00	(8,716.98)
(3,204.23)	0.00	(3,204.23)	2,357.77	25,075.00	(22,717.23)
0.00	2,600.00	(2,600.00)	9,755.00	16,900.00	(7,145.00)
(634.00)	0.00	(634.00)	9,553.30	18,825.00	(9,271.70)
(165.00)	0.00	(165.00)	(168.81)	0.00	(168.81)
<u>(1,496.31)</u>	<u>6,710.00</u>	<u>(8,206.31)</u>	<u>84,049.28</u>	<u>132,069.00</u>	<u>(48,019.72)</u>
<b>District Expenses</b>			<b>District Expenses</b>		
116.92	0.00	116.92	537.36	25,450.00	(24,912.64)
49.80	2,600.00	(2,550.20)	12,395.33	16,323.00	(3,927.67)
930.44	4,305.00	(3,374.56)	7,635.27	21,215.00	(13,579.73)
65.92	178.00	(112.08)	3,067.82	5,647.00	(2,579.18)
1,148.57	3,820.00	(2,671.43)	11,371.94	11,181.63	190.31
317.55	0.00	317.55	10,825.44	15,475.00	(4,649.56)
5,310.82	12,970.00	(7,659.18)	16,986.23	23,613.00	(6,626.77)
49.93	0.00	49.93	11,365.64	12,281.00	(915.36)
296.96	296.96	0.00	3,563.52	3,563.52	0.00
<u>8,286.91</u>	<u>24,169.96</u>	<u>(15,883.05)</u>	<u>77,748.55</u>	<u>134,749.15</u>	<u>(57,000.60)</u>
<u>(9,783.22)</u>	<u>(17,459.96)</u>	<u>7,676.74</u>	<u>6,300.73</u>	<u>(2,680.15)</u>	<u>8,980.88</u>
<b>Total District Revenue</b>			<b>Total District Revenue</b>		
<b>Total District Expenses</b>			<b>Total District Expenses</b>		
<b>Total Net Income</b>			<b>Total Net Income</b>		

**District 1**  
**Profit & Loss (Actual vs. Budget Summary) (in USD)**

Month Ending 07/31/2020			07/01/2020 Through 07/31/2020			07/01/2020 Through 07/31/2020
Actual	Budget	Variance	Actual	Budget	Variance	Description of Activity
<b>District Revenue</b>						
587.00	524.00	63.00	587.00	524.00	63.00	Membership payments
0.00	0.00	0.00	0.00	0.00	0.00	Summer TLI Registration
0.00	0.00	0.00	0.00	0.00	0.00	Contests will begin in February 2021
0.00	0.00	0.00	0.00	0.00	0.00	Miscellaneous category
<u>587.00</u>	<u>524.00</u>	<u>63.00</u>	<u>587.00</u>	<u>524.00</u>	<u>63.00</u>	A Favorable Variance
<b>District Expenses</b>						
0.00	0.00	0.00	0.00	0.00	0.00	Summer TLI Registration
0.00	375.00	(375.00)	0.00	375.00	(375.00)	Incentives & Supplies
453.00	0.00	453.00	453.00	0.00	453.00	Zoom   DreamHost   MailChimp
0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	Contests will begin in February 2021
124.00	365.00	(241.00)	124.00	365.00	(241.00)	Office Supplies   Printing
0.00	0.00	0.00	0.00	0.00	0.00	Trio Travel for training
(1,626.00)	0.00	(1,626.00)	(1,626.00)	0.00	(1,626.00)	Credit from 2019-2020 term
<u>(1,049.00)</u>	<u>740.00</u>	<u>(1,789.00)</u>	<u>(1,049.00)</u>	<u>740.00</u>	<u>(1,789.00)</u>	A Favorable Variance
<u><b>1,636.00</b></u>	<u><b>(216.00)</b></u>	<u><b>1,852.00</b></u>	<u><b>1,636.00</b></u>	<u><b>(216.00)</b></u>	<u><b>1,852.00</b></u>	District 1 Profit & Loss
577.00						

THE P&L NUMBERS ARE SUBJECT TO MINOR CHANGES AFTER TOASTMASTERS INTERNATIONAL RECONCILES THE JULY 2020 ACCOUNTS.

**District 1**  
**Available Funds (in USD)**  
Month Ending 07/31/2020

**Available Funds**

Cash & District Reserve	
Cash	
Cash - Pay Pal (PP D01)	0.00
Cash - Bank of America (1638)	<u>20,216.08</u>
Total Cash	20,216.08
Cash Box	
Cash Box	<u>670.00</u>
Total Cash Box	670.00
Distirt Reserve	<u>47,171.86</u>
Total Cash & District Reserve	<u>68,057.94</u>
Minimum District Reserve Required	<u>(14,128.00)</u>
<b>Total Available Funds</b>	<u><b>53,929.94</b></u>



# DISTRICT DIRECTOR & MANAGER REPORTS

**Dear District 1 Leaders, and Fellow Toastmasters,**

***Welcome to the 2020-2021 District 1 Toastmasters Leadership Journey!*** Thank you for choosing into leadership. This year is one of the most unique years of leadership, service and experience in District 1's history, as well as Toastmasters International. By the end of this month, we will have traveled through the first quarter of our leadership year, leading our clubs and District virtually, for the first time ever. Congratulations to each of you for choosing this journey.

Our vision this year is to rebuild and reignite our great District and organization together, building new clubs, supporting all clubs in achieving excellence, and leading our District to Smedley Distinguished for the very first time. Our vision is focused on District 1, and also includes a wider path, as so many of us have welcomed guests and members from around the world. We continue to hear from club members sharing about guests or new members from Ireland, Poland, England, Canada, and many more countries, as well as cities from across the United States. We welcome all new members to District 1.

**Training and Education**—More club officers than ever have been trained! As of August 30, District 1 has 86.3% club officers trained. Thirty four clubs had 100% club officers trained at our TLI on July 18, 2020. Division C had 100% officers trained, as well as ten Areas. See Program Quality Director Diane Markham's report on page 29, for more details. District 1 offers ongoing Pathways training every month, a bi-weekly New Member Orientation, TechTalk every Tuesday, and more. Also, a continuing education program for District Leaders has launched and begins at the September District Executive Committee meeting. Our Parliamentarian Workshop on September 2, had over 65 in attendance, and more parliamentarian training will be announced soon.

**Membership and New Clubs**—District 1 is excited about new clubs in progress, with more details to be announced this month (if not already)! See more details in Club Growth Director Leann Levine's report on page 30. If you are interested in joining one of our new community clubs check out the District 1 website for more details.

**Contest Season**—Our International Speech and Humorous Contest season is just around the corner. Clubs should begin contests in January, and Area contests will begin March. Exact dates will be announced in December. All contests around the world will be 100% virtual this season. For more details about club and area contest training and judges training, watch our District website (<https://district1toastmasters.org>) and newsletter for more details.

**District Reporting**—As we move toward the end of the first quarter of this new Toastmasters year, District 1 is happy to report that our District is in compliance with reporting requirements set forth by Toastmasters International. We have successfully completed District leader and officers training reports, and submitted our District calendar and alignment. The District Success Plan and budget is on track to be submitted by the September 31, 2020 deadline.

**Upcoming Events**—Stay tuned for more details about our President's Summit on Saturday, October 24, 2020. It will be virtual and all seven club officers are now invited. More details to come. Contest season training will begin soon, and save-the-date for our next Virtual TLI, on Saturday, January 23, 2021. And our Spring Conference will be on May 15, 2021. Watch the District 1 website for details. Lastly, check out our many District 1 incentives for clubs and members at <https://district1toastmasters.org/programs/incentives-2020-2021/>

Enjoy your journey this year, whether it is steady and consistent or a winding path. Choosing into leadership is choosing into opportunity and growth. Let us know how we can support you in your leadership journey.

**Brad Stauffer, District 1 Director, 2020-2021**

#IChooseIn

**DISTRICT 1 TOASTMASTERS**

**Program Quality Director Report - Diane Markham, DTM**

September 11, 2020

2020-2021 DISTINGUISHED CLUB GOALS			
	Goal	Actual	% of Base (Goals)
Distinguished Clubs	17	0	10.8%
Select Distinguished Clubs	9	0	5.7%
Presidents Distinguished Clubs	64	0	40.8%
<b>Total Distinguished Clubs Goal</b>	<b>90</b>	<b>0</b>	<b>57.3%</b>
<i>District 1 Club Base as of 7/1/20</i>	157		

2020-2021 Distinguished Club Goals	
Quantity	% of Base
11	6.2%
4	2.3%
58	32.8%
<b>73</b>	<b>41.2%</b>
177	

**Distinguished District Key:** Distinguished 63, Select Distinguished 71, President's Distinguished 79, Smedley Distinguished 87)

DISTINGUISHED CLUB PROGRAM STATUS (as of 9/11/2020)		
Clubs with three DCP Goals	Clubs with four DCP Goals	Clubs with five or more DCP Goals
7	1	3

PATHWAYS EDUCATIONAL AWARDS (as of 9/11/2020)										
Division	L1	L2	L3	L4	L5	MENT	LDREXC	ALS	DTM	TOTAL
Division A	16	8	5	1	2	0	0	0	0	32
Division B	19	10	6	2	0	0	1	2	3	43
Division C	16	14	6	3	3	0	0	0	0	42
Division D	18	10	7	2	4	0	0	1	1	43
Division E	23	16	5	4	6	1	0	0	1	56
Division F	24	11	8	7	5	1	1	3	5	65
<b>Total</b>	<b>116</b>	<b>69</b>	<b>37</b>	<b>19</b>	<b>20</b>	<b>2</b>	<b>2</b>	<b>6</b>	<b>10</b>	<b>281</b>

PATHWAYS ADOPTION - Average by Division (as of 8/31/2020)						
Division A	Division B	Division C	Division D	Division E	Division F	District
70.85%	80.86%	77.35%	77.00%	83.36%	73.00%	77.22%

CLUB OFFICER TRAINING FALL 2020 (as of 9/11/2020)						
Division A	Division B	Division C	Division D	Division E	Division F	District
58.39%	83.67%	100.00%	93.37%	95.05%	84.82%	86.00%

**100% OFFICERS TRAINED AT TLI (July 18, 2020)**

A1 Divapreneurs	D2 Dreambuilders Toastmasters	E1 Aquarium of the Pacific	F1 Clergy Women TM
A1 Professional Women TM	D4 Bay Cities Club	E1 Rough Writers	F1 StoryMasters
B2 Century City Toastmasters	D4 Herbalife Toastmasters	E3 Long Beach Gavel TM	F3 Praisemasters
B4 West Hollywood TM	D5 Improv and Humor	E3 Walking Talkers	F4 South Gate Club
C2 Camera Ready TM	D5 International ESL TM	E4 Lakewood Toastmasters	F5 JusticeMasters
C2 Plane Talkers TM	D6 Bread of Life Toastmasters	E4 Upper Crust	F6 Business Trainers
C3 Common Space TM	D6 Motor Mouths Club	E5 Lakewood Star Speakers	F6 Inglewood Community TM
D6 Speech Encounters Club	E1 SPEAK OUT!	E6 The Officers Club of D1	

**100% OFFICERS TRAINED IN AREAS (as of 8/31/2020)**

100% Officers Trained in Division C (All Areas, C1 - C6)		
Division E (Area E1 & E6)	100% Officers Trained in Areas	Division D (Area D2, D4 & D5)

**2020-2021 CLUB SUCCESS PLANS SUBMITTED (as of 8/26/2020)**

A1 Divapreneurs	C2 Plane Talkers Toastmasters	D4 Bay Cities Club	E5 Echoers of the Word
A1 Professional Women TM	C2 Speakers by the Sea	D4 Herbalife Toastmasters	E5 Lakewood Star Speakers
A3 Bravo Toastmasters	C3 AT&T TM El Segundo	D4 Toast of the Bay	E6 Game Changers
A4 Coach Class	C3 Common Space TM	D5 Grand Communicators	E6 Lunchtime Leaders
A6 District 1 Trail Blazers	C3 Imperial Toastmasters	D5 Improv & Humor	F1 C.I.T.I.E.S Club
B1 Toastmasters 90210	C4 Air LA Club	D5 South Bay Speakers TM	F1 Clergy Women TM
B2 Century City TM	C4 El Segundo Toastmasters	D6 Bread of Life TM	F2 Culver City TM Club
B4 Talk Nation	C4 LA Project Masters	E1 Rough Writers	F3 Praisemasters
B5 Westside Toastmasters	C5 Northrop Grumman TM	E1 SpeakOUT!	F3 Life Stages
B5 Wilshire Associates TM	C5 Presenters & Facilitators	E2 Douglas Business Park	F4 Carson Communicators
B6 TM Social Club	C5 Skechers Elite	E2 VA Oracles	F4 Lideres En Accion
C1 ToastiNG TM	C6 Beach Cities TM Club	E3 POLB TM	F4 Mission Control
C1 Casa Pacifica	C6 Narrators Toastmasters	E3 Walking Talkers	F5 JusticeMasters
C1 Space Park TM	C6 Speech Encounters Club 6211	E4 Lakewood Toastmasters	F5 Ladera Toastmasters
C1 Infineon & Beyond TM	D1 OMG Toastmasters	E4 LB Power Masters	F6 Business Trainers
C2 Camera Ready TM	D2 Follow the Leader Club	E4 Upper Crust	
C2 Aerovision Toastmasters	D2 Torrance Chamber	E5 Carson Toastmasters	

**UPCOMING TRAINING EVENTS**

September 17, 24, 2020, Pathways Basecamp Manager Workshop; September 25, 2020, New Member Orientation. See the District 1 Events Calendar for upcoming trainings.

## DISTRICT 1 TOASTMASTERS

Club Growth Director Report - Leann Levine, DTM

7/1/2020 to 9/12/2020

### MEMBERSHIP PAYMENTS (as of 9/12/2020)

Membership Base:	6,247
Membership Payments (to date 9/12/20):	692
Goal for 6/30/2021:	6,747

### PAID CLUBS (as of 9/12/2020)

Base:	157
Paid Club:	158
Goal for 6/30/2021:	170

### MEMBERSHIP PAYMENTS (since 7/1/2020)

Division	Late	Oct	Apr	Sub Total	New	New Clubs	Total
A	5	37	0	42	16	0	58
B	4	115	0	119	37	0	156
C	10	64	0	74	15	0	89
D	11	126	0	137	28	0	165
E	0	76	0	76	31	0	107
F	1	96	0	97	20	0	117
<b>Total</b>	<b>31</b>	<b>514</b>	<b>0</b>	<b>545</b>	<b>147</b>	<b>0</b>	<b>692</b>

### NEW CLUB PROGRESS

Currently, we have three prospects that are close to chartering: 1) *Yusen Transformers*, a corporate club at Yusen Logistics, 2) *SIM/NMC*, a community club in Los Angeles, and 3) *Whiskey Masters of Long Beach*, an advanced club. This year, we expect great progress and presentation expertise to be provided by our club extension team - Cynthia Moore; Anthony Penn; Maurice Jordan; and Stuart Mosher. Regarding strategy, we will primarily focus on developing community clubs and advanced clubs. We will also approach large organizations to foster the interest in forming Toastmasters clubs within their businesses in continuing to maintain our pipeline.

### CURRENT AND UPCOMING MEMBERSHIP INCENTIVES

1) Year-long Sponsor-a-member campaign; 2) Rebuild, Reignite & Renew Reinstatement Membership Campaign (September); 3) Smedley Award Campaign (August - September); 4) Talk Up Toastmasters Campaign (February - March); 5) Beat the Clock Campaign (May - June).

**NEW!** Club Coach incentive: 1) Help the club achieve at least 5 DCP goals by 12/1/2020 and receive a \$10 TI gift certificate; and/or guide the club to become President Distinguished by 6/1/2021 and receive a TI backpack (Item no.: 6930).

### CURRENT AND UPCOMING MARKETING EVENTS/STRATEGIES

- 1) Outreach to former members for possible reinstatement.
- 2) Club Mentor/Sponsor/Coach monthly workshops happening through June.
- 3) E-packets available for club guests from the District.
- 4) Corporate club liaison to help customize strategies in enhancing membership experience.
- 5) Event marketing support from the District available for clubs.
- 6) Outreach to local Rotary clubs.

### CLUB GROWTH COMMITTEE MEMBERS

#### Administration Team

Club Growth Director: Leann Levine  
 Club Growth Advisor: Evelyn Woolridge  
 Analytics Manager: Catherine Magruder  
 PR Liaison: Anjetta Thackeray

#### Club Quality Team

Club Mentor Trainer: Jonathan Eckman  
 Club Onboarding Manager: Liza Aguilar  
 Corporate Club HR Liaison: Carol Feeley

#### Club Extension Team

Club Extension Manager: Cynthia Moore  
 Community Club Leads Manager: Anthony Penn  
 Corporate Club Leads Manager: Maurice Jordan  
 Club Sponsor Manager: Stuart Mosher

#### Club Retention Team

Club Coach Trainer: Michele Dixon  
 Online Marketing Manager: Brian Gee  
 Club Retention Manager: Elaine Roberts  
 Member Retention Manager: Dinesh Kakde  
 Open Clubs Leads Manager: Jimmy Tsai  
 Rotary International Liaison: Vicki Nissen

Submitted by: Leann Levine, DTM, Club Growth Director



# Public Relations Manager (PRM)

## District 1 Fall Business Meeting Report

September 2020

Submitted by Janell Carla Williams, DTM

District 1 Public Relations Manager

*The public relations manager (PRM) is responsible for coordinating publicity efforts in the district. By establishing and maintaining lines of communication between the district and its members, as well as between the district and the public, the PRM works to increase awareness of Toastmasters through all available media.*

### District Communications

The PR Team is working diligently to provide content across all of our platforms for outreach which includes District wide emails, Facebook, Instagram, Twitter, LinkedIn, YouTube and more. With 6 District wide emails and over 225 Social Media posts, we are observing a steady increase in both engagement and discovery. In the coming weeks we will be looking to you the members to share your stories, achievements, and experiences as well more video content. We want to hear for you and look forward to your feedback and suggestions. Please let us know how we can support you and any training that you would like us to provide.

Please ensure members provide their email addresses, club lists are updated and that all members have opted-in to receiving communication from Toastmasters International.

We encourage you to help spread the joy of Toastmasters with the world and to use the hashtags:

**#district1toastmasters #whereleadersaremade #IChoosein**

### Connect with us at

**Facebook:** DistrictONEToastmasters

**Instagram:** district.1.toastmasters

**Twitter:** DistrictOneTM

### Thank you to our Public Relations Team:

Alex Wu

Anthony Penn

Carol Ross - Burnett

Kim Davis

Nadia Gelking

Tawanda L Duck

Anjetta Thackery

Barbara Woo

Damoen Teague

Kim Dixon

Samantha Villagran

Vivian Sampson

Ann Guintivano

Bilquis Ahmed

Ellen DeLeston

Lola! Love

Steve Evans

Anna Ziss-Patton

Carol Burks

Joyce Randall

Monica De La Cruz

Sylvia Roldan

Please contact us at [pr.manager@district1toastmasters.org](mailto:pr.manager@district1toastmasters.org) for all your PR needs

[www.toastmasters.org](http://www.toastmasters.org)



**DISTRICT 1 TOASTMASTERS**

**Division A Report - Ed Coffey, DTM**

As of Date: 9/11/2020

<b>Paid Clubs</b>	<b>Status</b>	<b>Educational Awards Earned in Division</b>	<b>Status</b>
Total # of Clubs in Division as of 7/1/20 (base)	<b>27</b>	Total Pathways Level Awards (L1, L2, L3, L4, L5)	32
Total # of Paid Clubs in Division (current)	<b>23</b>	Earned to Date in Division:	
<b>Membership Payments</b>	<b>Status</b>	<b>Other Critical Success Factor</b>	<b>Status</b>
Total # of Membership Payments in Division	<b>56</b>	Club Officers Trained - Fall 2020 (%)	58.39%
<b>New Clubs / Prospects</b>			
<b>Area A-1 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	3 / 2	Area Director Carla Taravella is a strong leader. She has appointed an assistant and is focused on formally (i.e. with a completed report) visiting each club as soon as possible. 75% of the clubs are paid.	
Membership Payments since 7/1/20	<b>21</b>		
Total # Pathways Level Awards Earned	<b>9</b>		
% Club Visits Completed	0		
<b>Area A-2 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	3 / 1	Area Director Beverly Newton is brand new and has just gotten basic training. She is still orienting to her new position. 75% of the clubs are paid.	
Membership Payments since 7/1/20	4		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	0		
<b>Area A-3 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	This Area is still waiting on a Director. However, 100% of the Area's clubs are paid.	
Membership Payments since 7/1/20	6		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	0		
<b>Area A-4 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	Area Director Donna Benjamin is also new. She is a little distracted at present due to previous commitments and is trying to understand the Toastmasters software system. 80% of the Area's clubs are paid.	
Membership Payments since 7/1/20	10		
Total # Pathways Level Awards Earned	5		
% Club Visits Completed	0		
<b>Area A-5 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Area Director Elaine Gault has just been appointed. She has not gotten any training yet. I am trying to get her caught up as soon as possible. 100% of the Area's clubs are paid.	
Membership Payments since 7/1/20	3		
Total # Pathways Level Awards Earned	1		
% Club Visits Completed	0		
<b>Area A-6 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	This Area is still waiting on a Director. However, 100% of the Area's clubs are paid.	
Membership Payments since 7/1/20	12		
Total # Pathways Level Awards Earned	3		
% Club Visits Completed	0		

**Overall Division Status:**

I came to Division A much later than all the other Directors. That has put me behind the eight ball from the beginning. The Division is still short two Area Directors. I have feelers out but no positive responses so far. One promising lead is not taking calls and is not responding to email.

Respectively Submitted,

**Ed Coffey, DTM**  
Division A Director

**DISTRICT 1 TOASTMASTERS**

**Division B Report - Kristine Archie, DTM**

As of Date: 9/11/2020

<b>Paid Clubs</b>	<b>Status</b>	<b>Educational Awards Earned in Division</b>	<b>Status</b>
Total # of Clubs in Division as of 7/1/20 (base)	<b>30</b>	Total Pathways Level Awards (L1, L2, L3, L4, L5)	43
Total # of Paid Clubs in Division (current)	<b>28</b>	Earned to Date in Division:	
<b>Membership Payments</b>	<b>Status</b>	<b>Other Critical Success Factor</b>	<b>Status</b>
Total # of Membership Payments in Division	<b>150</b>	Club Officers Trained - Fall 2020 (%)	<b>83.7</b>
<b>New Clubs / Prospects</b>			
2 club prospects currently in works.			
<b>Area B-1 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Area B1 is strong & being led by Corey Cofield. Corey is working to develop relationships through club visits. All but 1 club have 74% Pathways adoption rates or above. None of the clubs qualify for a coach. 83% of club officers are trained.	
Membership Payments since 7/1/20	8		
Total # Pathways Level Awards Earned	10		
% Club Visits Completed	20%		
<b>Area B-2 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Area B2 is strong & being led by Daniel Barer. Daniel has developed realtionships & is focused on assisting a club that has expressed an urgent need for help. B2 has an 88% Pathways adoption rate. 1 club qualifies for a club coach. 71% of club officers are trained.	
Membership Payments since 7/1/20	43		
Total # Pathways Level Awards Earned	10		
% Club Visits Completed	80%		
<b>Area B-3 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	Area B3 is doing well & being led by Jacob Daley. Jacob has history with the clubs as this is his 2nd AD year. He's focusing on strengthening college clubs. B3 has an 74% Pathways adoption rate. 1 club qualifies for a club coach. 79% of club officers are trained.	
Membership Payments since 7/1/20	47		
Total # Pathways Level Awards Earned	4		
% Club Visits Completed	60%		
<b>Area B-4 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Area B4 is dong well & being led by Samantha Neyland. Samantha's area has an even mix of strength level.She's focused on developing relationship through club visits and leads the division in visit reports submitted. B4 has 87% Pathways adoption rate. 2 clubs qualify for a club coach. 71% of club officers are trained.	
Membership Payments since 7/1/20	14		
Total # Pathways Level Awards Earned	11		
% Club Visits Completed	60%		
<b>Area B-5 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Area B5 is doing well & being led by Ana Lopez. Ana's area is has a good mix of clubs. She is focused on developing relationships & having all club officers lists turned in. B5 has an 83% Pathways adoption rate. 2 clubs qualify for a club coach. 66% of club officers are trained.	
Membership Payments since 7/1/20	13		
Total # Pathways Level Awards Earned	2		
% Club Visits Completed	60%		
<b>Area B-6 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	Area B6 is on the rise & being led by Waheed Akberzie. Waheed's area has a good mix of clubs. Waheed is focused on developing relationships & strengthening membership. B6 has 76% Pathways adoption rate. 2 clubs qualify for a club coach. 71% of club officers are trained.	
Membership Payments since 7/1/20	25		
Total # Pathways Level Awards Earned	6		
% Club Visits Completed	60%		

**Overall Division Status:**

Division B is focused on getting back to the basics and working to develop quality relationships with the members and the clubs. We're ensuring that officers are trained, our clubs are quality clubs, and that members are following the Pathways program. Our focus is on membership retention and providing members with the tools necessary for their goals to be achieved. Where clubs have raised a white flag for assistance or are struggling, we're working to bring in club coaches, focusing our attention and district resources on their revitalization. We believe that no member or club should be left behind and are dedicated to the values of Toastmasters International.

Respectively Submitted,

**Kristine Archie, DTM**  
Division D Director

**DISTRICT 1 TOASTMASTERS**

**Division C Report** - Jijo John, DTM

As of Date: 9/12/2020

<b>Paid Clubs</b>	<b>Status</b>	<b>Educational Awards Earned in Division</b>	<b>Status</b>
Total # of Clubs in Division as of 7/1/20 (base)	<b>25</b>	Total Pathways Level Awards (L1, L2, L3, L4, L5)	42
Total # of Paid Clubs in Division (current)	<b>24</b>	Earned to Date in Division:	
<b>Membership Payments</b>	<b>Status</b>	<b>Other Critical Success Factor</b>	<b>Status</b>
Total # of Membership Payments in Division	<b>85</b>	Club Officers Trained - Fall 2020 (%)	<b>100%</b>
<b>New Clubs / Prospects</b>			
<b>Area C-1 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	AD Sherry Glaze completed 100% club visits. All clubs are meeting online and working on increasing membership and becoming distinguished or better. 100% of officers are trained . One club already have acheived 6 goals.	
Membership Payments since 7/1/20	<b>6</b>		
Total # Pathways Level Awards Earned	<b>18</b>		
% Club Visits Completed	100%		
<b>Area C-2 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	AD Patrick Owino completed 100% club visits. All clubs are meeting online and working on increasing membership and becoming distinguished or better. 100% of officers are trained	
Membership Payments since 7/1/20	18		
Total # Pathways Level Awards Earned	8		
% Club Visits Completed	100%		
<b>Area C-3 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	AD Abdus Sattar completed 100% Club Visit. All clubs are meeting online and working on increasing membership and becoming distinguished or better. 100% of officers are trained	
Membership Payments since 7/1/20	16		
Total # Pathways Level Awards Earned	8		
% Club Visits Completed	100%		
<b>Area C-4 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	AD Tracy Jones completed 100% club visits. All clubs are meeting online and working on increasing membership and becoming distinguished or better. 100% of officers are trained.	
Membership Payments since 7/1/20	19		
Total # Pathways Level Awards Earned	6		
% Club Visits Completed	100%		
<b>Area C-5 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	AD Sha'Dona Brewer completed 100% club visits. All clubs are meeting online and working on increasing membership and becoming distinguished or better. 100% of officers are trained.	
Membership Payments since 7/1/20	9		
Total # Pathways Level Awards Earned	2		
% Club Visits Completed	100%		
<b>Area C-6 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	AD Lorenzo Babboni completed 100% club visits.All clubs are meeting online and working on increasing membership and becoming distinguished or better. 100% of officers are trained	
Membership Payments since 7/1/20	17		
Total # Pathways Level Awards Earned	0		
% Club Visits Completed	100%		

**Overall Division Status:**

**Divison C is overall strong. All clubs are doing online meeting. 100% officers are trained and 100% club visits completed. We will be focusing more on membership building and will be working with members to achieve more educational goals. All Area Directors are in contact with the clubs and guiding them towards the path of success**

Respectively Submitted,

**Jijo John, DTM**  
Division C Director

**DISTRICT 1 TOASTMASTERS**

**Division D Report** - Nicole Curtis-Brown, DTM

As of Date: 9/12/2020

<b>Paid Clubs</b>	<b>Status</b>	<b>Educational Awards Earned in Division</b>	<b>Status</b>
Total # of Clubs in Division as of 7/1/20 (base)	<b>29</b>	Total Pathways Level Awards (L1, L2, L3, L4, L5)	43
Total # of Paid Clubs in Division (current)	<b>28</b>	Earned to Date in Division:	
<b>Membership Payments</b>	<b>Status</b>	<b>Other Critical Success Factor</b>	<b>Status</b>
Total # of Membership Payments in Division	<b>165</b>	Club Officers Trained - Fall 2020 (%)	<b>93.37</b>
<b>New Clubs / Prospects</b>			
Currently working on Chartering Yusen Transformers, Kickoff/DEMO meeting already conducted, Finalizing paperwork. (Mentors and sponsors already assigned and trained)			
<b>Area D-1 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	AD has visited 3 of 5 clubs to date, will be submitting reports soon. Three (3) clubs 100% trained, overall 85.7% area trained.	
Membership Payments since 7/1/20	31		
Total # Pathways Level Awards Earned	8		
% Club Visits Completed	0		
<b>Area D-2 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	AD has visited 4 of 5 clubs to date, will be submitting reports soon. Five (5) clubs 100% trained, overall 100% Area trained.	
Membership Payments since 7/1/20	38		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	0		
<b>Area D-3 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Recently appointed Area Director. Division Director acted as AD for first part of year, transition in works. Three (3) clubs 100% trained, overall 82.9% Area trained.	
Membership Payments since 7/1/20	27		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	0		
<b>Area D-4 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	AD has visited 5 of 5 clubs to date, all reports have been completed and submitting. All five (5) clubs Officers are 100% trained, resulting in overall 100% Area trained.	
Membership Payments since 7/1/20	23		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	100		
<b>Area D-5 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	AD has visited 5 of 5 clubs to date, will be submitting reports soon. Five (5) clubs are 100% trained, overall 100% of the officers in the Area are trained.	
Membership Payments since 7/1/20	25		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	0		
<b>Area D-6 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	AD has visited 4 of 4 clubs to date, completed all reports. Three (3) clubs 100% trained, overall 89.3% area trained.	
Membership Payments since 7/1/20	21		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	100		

**Overall Division Status:**

The team has been focused on officer training and supporting clubs through club visits. There have been 7 club success plans submitted. The focus of this year's team will be membership growth and promotion of benefits of the Toastmasters virtual environment. We will also be focused on the transition training and planning to help clubs successfully adapt to hybrid clubs when safe to do so.

Respectively Submitted,

**Nicole Curtis-Brown, DTM**  
Division D Director

**DISTRICT 1 TOASTMASTERS**

**Division E Report-Crystal Gillispie, ACG, ALB**

As of Date: 9/11/2020

<b>Paid Clubs</b>	<b>Status</b>	<b>Educational Awards Earned in Division</b>	<b>Status</b>
Total # of Clubs in Division as of 7/1/20 (base)	<b>30</b>	Total Pathways Level Awards (L1, L2, L3, L4, L5)	56
Total # of Paid Clubs in Division (current)	<b>28</b>	Earned to Date in Division:	
<b>Membership Payments</b>	<b>Status</b>	<b>Other Critical Success Factor</b>	<b>Status</b>
Total # of Membership Payments in Division	<b>104</b>	Club Officers Trained - Fall 2020 (%)	95.05%
<b>New Clubs / Prospects</b>			
<b>Area E-1 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Officers in Area E1 are recorded as 100% trained. One club is in danger of not renewing. Working with District Contact, Julie Brody, to learn how Division E can best support Freedom Writers.	
Membership Payments since 7/1/20	25		
Total # Pathways Level Awards Earned	<b>15</b>		
% Club Visits Completed	100%		
<b>Area E-2 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Officers in Area E2 are recorded as 77% trained. This area our AD has had a hard time getting to club visits. The Assistant Division Director is working with AD to ensure all clubs have proper district support.	
Membership Payments since 7/1/20	18		
Total # Pathways Level Awards Earned	10		
% Club Visits Completed	40%		
<b>Area E-3 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	Officers in Area E3 are recorded as 90% trained. One club reported that they were considering taking a break and I am proud to say that AD was able to provide encouragement and support to keep this club meeting digitally.	
Membership Payments since 7/1/20	6		
Total # Pathways Level Awards Earned	4		
% Club Visits Completed	100%		
<b>Area E-4 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Officers in Area E4 are recorded as 89% trained. One club is in danger of not renewing. Working with District Contact, Jonathan Eckman, to learn how Division E can best support Laserfische and who we can contact to get club renewed.	
Membership Payments since 7/1/20	16		
Total # Pathways Level Awards Earned	8		
% Club Visits Completed	80%		
<b>Area E-5 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Officers in Area E5 are recorded as 74% trained. AD is engaged with 3 clubs that have low membership to date and is working on club growth for each. Division E just hosted a virtual open house as an example to our clubs and AD is using this example to work with his officers.	
Membership Payments since 7/1/20	21		
Total # Pathways Level Awards Earned	4		
% Club Visits Completed	40%		
<b>Area E-6 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	Officers in Area E6 are recorded as 100% trained. AD fell ill and I watched the teamwork with leadership pull together to ensure a strong start for these clubs. We are happy to report that the teamwork paid off!	
Membership Payments since 7/1/20	18		
Total # Pathways Level Awards Earned	15		
% Club Visits Completed	60%		

**Overall Division Status:**

**Overall Division E has had a strong start. We have two clubs we are not able to reach an officer for (Laserfische and Freedom Writers) and The AD along with the DD are working together to reach an officer or coporate contact for an udpate on the club status. Division E Leadership Team was formed early and hitting the high marks on club officers trained with a concentrated effort on club visit reports started and encouraging all clubs to submit a Club Success Plan.**

Respectively Submitted,

**Crystal Gillispie, ACG, ALB**  
Division E Director

**DISTRICT 1 TOASTMASTERS**

**Division F Report** - James Vaughan, LD5, EH1

**As of Date:** 9/11/2020

<b>Paid Clubs</b>	<b>Status</b>	<b>Educational Awards Earned in Division</b>	<b>Status</b>
Total # of Clubs in Division as of 7/1/20 (base)	29	Total Pathways Level Awards (L1, L2, L3, L4, L5)	65
Total # of Paid Clubs in Division (current)	28	Earned to Date in Division:	
<b>Membership Payments</b>	<b>Status</b>	<b>Other Critical Success Factor</b>	<b>Status</b>
Total # of Membership Payments in Division	112	Club Officers Trained - Fall 2020 (%)	84.82%
<b>New Clubs / Prospects</b>			
<b>Area F-1 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	This Area is going strong and should have a number of Distinguished Clubs.	
Membership Payments since 7/1/20	28		
Total # Pathways Level Awards Earned	20		
% Club Visits Completed	0%		
<b>Area F-2 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 1	This Area is well on its way to accomplishing all of its goals.	
Membership Payments since 7/1/20	17		
Total # Pathways Level Awards Earned	9		
% Club Visits Completed	0%		
<b>Area F-3 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	4 / 0	This Area will finish well this year.	
Membership Payments since 7/1/20	23		
Total # Pathways Level Awards Earned	14		
% Club Visits Completed	0%		
<b>Area F-4 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	Great start. Although the Educational Awards earned is low relative to the other Areas in the Division.	
Membership Payments since 7/1/20	13		
Total # Pathways Level Awards Earned	4		
% Club Visits Completed	0%		
<b>Area F-5 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	This Area is coming along well.	
Membership Payments since 7/1/20	12		
Total # Pathways Level Awards Earned	11		
% Club Visits Completed	20%		
<b>Area F-6 Director</b>	<b>Status</b>	<b>Area Summary</b>	
Total # Paid Clubs / # unpaid	5 / 0	This Area is under strong Leadership and should excel this year. Business Trainers Club Visit was performed, but the record was not completed in District Central.	
Membership Payments since 7/1/20	19		
Total # Pathways Level Awards Earned	7		
% Club Visits Completed	20%		

**Overall Division Status:**

**Feeling good about the Division performance thus far. One opportunity for improvement is to get Area Visits completed and logged into the TI site.**

Respectively Submitted,

**James Vaughan, LD5, EH1**  
Division F Director